

**CCA/SPRING VALLEY SHELTER
BUDGET WORKSHEET**

Name: _____ Date: _____

ASSETS		Please report how much money you have RIGHT NOW:
How much CASH do you have?	_____	
How much TANF money do you have on your card?	_____	
How much FOOD STAMPS do you have on your card?	_____	
How much is in your BANK ACCOUNT ?	_____	
If you have UNCASHED CHECK(s) , what is the total value?	_____	
TOTAL ASSETS	add above together	

INCOME		Please list any income you have had SINCE YOUR LAST REPORT:
Unemployment Benefits	_____	
SSI/SSD/SSA	_____	
Child Support Income	_____	
TANF	_____	
Food Stamps (new monthly allotment on your card)	_____	
Side jobs or tips	_____	
Paychecks (take-home amounts)	_____	
Gifts/Loans/Other	_____	
TOTAL INCOME since your last report	add above together	

EXPENSES			List what money or food stamps you spent SINCE YOUR LAST REPORT:
Meals Out	_____ + _____ + _____ + _____		
Medical/Psychological Care	_____ + _____ + _____ + _____		
Child Support Paid	_____ + _____ + _____ + _____		
Groceries	_____ + _____ + _____ + _____		
Personal Care	_____ + _____ + _____ + _____		
Cigarettes	_____ + _____ + _____ + _____		
Gasoline	_____ + _____ + _____ + _____		
Car Repairs/Insurance, etc.	_____ + _____ + _____ + _____		
EXPLAIN:			
Other transportation (for rides, etc)	_____ + _____ + _____ + _____		
Child Care	_____ + _____ + _____ + _____		
Clothing & Laundry	_____ + _____ + _____ + _____		
Debts Repaid	_____ + _____ + _____ + _____		
Other – Explain:	_____ + _____ + _____ + _____		
TOTAL EXPENSES since your last report	add above together		

1. How are things going during your stay at this time?

2. If you're not yet working, where have you applied for employment in the past week?

3. Of your goals set with me last week, what have you accomplished this week? Are there any unmet goals that you're still working on? If so, what are they, and what are you doing to try and meet them?

4. Each week you should be a little closer to exiting our program, if you are heading in the right direction. Are you closer to exiting Spring Valley this week than you were last week? How?

5. Any upcoming meetings in the next week I should know about? (Porter-Starke, food stamps, WIC, etc.)

6. Are there additional referrals you need from me at this time? (clothing, etc.)

7. Are you current on Program Fees? If not, what steps are you taking to get current?